

FORSYS WIKI TASK FORCE MEETING

3rd and 4th September 2012

Auditorium of INESC Porto – Porto, Portugal

Objectives:

- a) Ensure that all members of the WIKI Task Force know about the main functionalities of the FORSYS WIKI and are able to use them with ease (advanced users);
- b) Consolidate the WIKI forms (lessons learned and case studies, guidelines, country reports) and the semantic queries, as well as organise the quality check of the WIKI content (flagging system);
- c) Define the tasks of the WIKI Task Force and distribute them among its members;
- d) Ensure the successful longevity of the platform, especially after the end of the COST FORSYS action (mainly an organisational issue).

Expected results:

- a) Material for a new release of the FORSYS semantic wiki
- b) FORSYS WIKI Task Force work plan

Organization committee:

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What is FORSYS?

Forests serve a multitude of purposes and address many different, often conflicting, goals to satisfy the needs of forest owners, forest industry, and society at large. This poses considerable challenges to forest managers. Forest decision support systems (DSSs) allow the forest manager to use advanced decision support tools, such as expert and knowledge based systems, multi-criteria techniques as well as communication and visualization tools. The COST Action will

- define a European-wide framework with core processes and information standards for decision making in a sustainable multifunctional forest management environment,
- define requirements for DSS implementation, and
- provide a consistent European-wide quality reference for development of DSSs.

FORSYS is a networking project that brings together developers and users of forest DSSs on a European-wide scale. At present 20 countries and 4 institutes from non-COST countries are participating. The project period is 4 years, covering 2009-2013.

Program of the meeting:

3rd September

9h00-9h15: workshop opening

9h15-10h30: basic training course for semantic wiki users (presented by thematic group 1) (Note: should provide material for permanent FORSYS semantic wiki introduction material to be available in the wiki)

10h30-11h: coffee-break

11h00-12h30: first slot for thematic groups working in parallel

12h30-14h00: lunch

14h00-15h00: second slot for thematic groups working in parallel

15h00-16h00: lessons-learned on the wiki (presented by thematic group 2)

16h00-16h30: coffee-break

16h30-17h30: country reports on the wiki, design of the overall semantic system - further steps toward an ontology? (presented by thematic group 3)

18h00 - leave for workshop dinner

4th September

9h00-10h30: organisation of the task force and the future of the semantic wiki (presented by thematic group 4)

10h30-11h: coffee-break

11h00-12h30: Wrap up of day 1, implications for wiki forms and queries and quality system (presented by thematic group 1)

13h00- workshop closing

Recommended Hotels

INESC Porto is located in walking distance from 3 hotels that we suggest: Axis Porto, Eurostars Porto and Ibis Porto S. João. You may chose other hotels but you will need to take a taxi/metro to get to reach us).

We would be very happy to book a room for you. For this purpose, please send an email to grasiela.almeida@inescporto.pt with the names of the guests, chosen hotel and dates for the accommodation. We are entirely available to help you, but you may also book the rooms directly if you prefer (please mention that you want access to INESC Porto special contract prices).

NEAR INESC PORTO

[Hotel Axis Porto Business & Spa](#)****

Rua Maria Felicina (about 15-20 minutes walking distance)
Tel.: + 351 229 052 000 Fax: +351 229 052 009
Email: reservas@axisporto.com
Price: Single - 55,00€ Double - 62,00€ (bed & breakfast)

[Hotel Eurostars Oporto](#)****

Rua do Mestre Guilherme Camarinha, 212 (about 15-20 minutes walking distance)
Tel.: + 351 225 072 090 Fax: +351 225 072 099
Email: reservas@eurostarsporto.com
Price: Single - 64,00 € Double - 77,00 €

[Hotel IBIS Porto São João](#)***

Rua Dr. Plácido Costa (about 10-15 minutes walking distance)
Telf.: + 351 22 551 31 00 Fax: + 351 22 551 31 01
Email: h3227@accor.com
Price: Single/Double - 52,55€ (bed & breakfast)

DOWNTOWN PORTO

[Hotel Infante Sagres](#)*****

Praça Filipa de Lencastre, 62
Tel.: + 351 22 339 85 00 Fax: + 351 22 339 85 99
Email: bookings@hotelinfantesagres.pt
Price: Single - 105,00€ Double - 110,00€ (bed & breakfast)

[Hotel Teatro](#)****

Rua Sá da Bandeira 84
Tel: + 351 220 409 620 Fax: +351 220 409 629
Email: reservas@hotelteatro.pt
Price: Single - 80,00 € Double - 90,00 € (bed & breakfast)

[Hotel Quality Inn Praça da Batalha](#)***

Praça da Batalha, 127/130
Tel: + 351 22 339 23 00 Fax: + 351 22 200 60 09
Email: higcp@grupo-continental.com
Price: Single - 53,00 € Double - 60,00 € (bed & breakfast)

There are two **shuttle services** available, to and from the Airport. One to and from the agreed hotel, according to a previous booking, the other one to and from the city centre (25min). In both cases, you must make your booking with the respective service operators:

- Airportshuttle (Hotel-to-Hotel) – by e-mail at airportshuttle@100rumos.com or by tel. +351 960426692 – daily service from 04:30 to 19:30 – 6,00€/single trip
- Goin'Porto – online, at www.goingporto.com – daily service from 04:30 to 01:00 – 6.00€/single trip, 8.00€/round trip

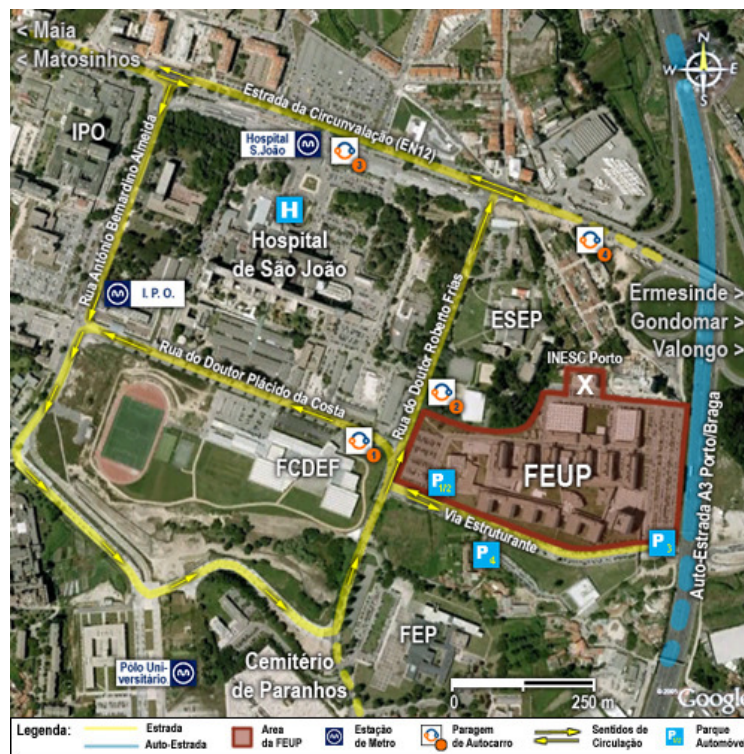
How to reach INESC Porto and contacts



Inesc Porto

Campus da FEUP - Rua Dr. Roberto Frias, 378
Porto, Portugal
Tel. +351 222 094 000
GPS: 41° 10' 40, 04" N; 8° 35' 54,35" W

INESC Porto is located in Portugal, north of the city of Porto, near the Estrada da Circunvalação – EN 12 (Circunvalação Road) and next to the S. João Hospital. The institution is located inside the Campus of the Faculty of Engineering from the University of Porto (FEUP).



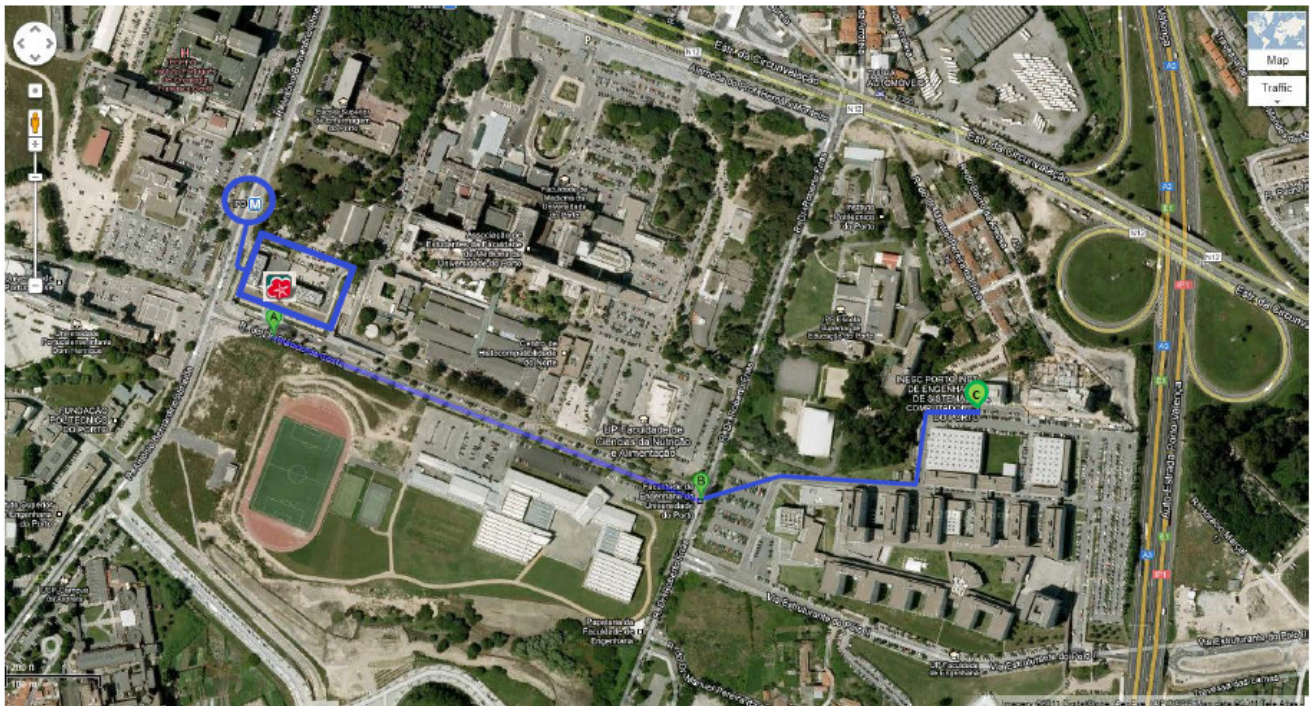
From the city centre or the airport the easiest transportation means is the Taxi or the Metro.

Metro do Porto operates daily from 06:00 - 01:00. The Andante ticket needed for this journey can be purchased at any of the automatic ticket machines in the Metro station – occasional ticket. It costs 2.30€, is valid for 1 hour and 15 minutes and is also rechargeable.


INESC Porto is served by three Metro stations of the **D line (yellow line) in C6 zone**. Exit at the station near IPO and go straight on through the Rua do Dr. Plácido da Costa (Dr. Plácido da Costa Street). Then cross the Rua do Dr. Roberto Frias until you get to the Faculty of Engineering from the University of Porto (please consult the annex *How to reach INESC Porto from the Metro or Ibis Hotel*). For further information at [Metro do Porto](#).


Another option is to take a **taxi**, which costs between 20/25,00€.


Available 24 hours a day from clearly signposted taxi ranks throughout the city or by phone. Most taxis have a capacity of 4 passengers, however there are also 8 passenger taxis available. Every taxi has a meter indicating the cost of your journey which is to be paid at the end of the trip. The receipt is compulsory. Tariff charges are posted on the window of the rear door, on the left side of the taxi.




IPO – metro station near the hotel

 - Hotel (located in Campus São João – local shopping center)

 - Campus São João exit

 - Intersection with the street “Dr. Roberto Frias” – enter the parking lot of the FEUP Campus (Faculty of Engineering)

 - INESCTEC

Useful Information about Porto

The city of Porto, known as Cidade Invicta (invincible city), is the second largest in Portugal, the capital of the Porto district and of the country's northern region.

Location: Southwest of Europe, bordered by the Atlantic Ocean, Portugal's north coast.

GPS: Lat 41.154876, log -8.609848

Climate: maritime temperate, with no extreme temperatures.

Airport: Dr. Francisco Sá Carneiro, 11 km away from the city centre.

Official language: Portuguese (English is spoken by most of the population and service providers).

Time zone: GMT / UTC + 1 hour in summer.

Currency: € (Euro).

Exchange: money can be exchanged in banks, exchange offices and machines.

VAT Refund: Visitors from countries outside the EU may obtain a refund of VAT (Value Added Tax) on goods purchased in Portugal and carried as personal luggage. Only individuals can have access to this refund.

On buying, you must request a statement at the store, showing in detail the amount paid, the goods purchased and the amount that can be refunded. You may get your refund in cash at major European airports or major European cities centres, or through your credit card or international check, provided that the goods have been previously shown to customs.

Further information on the refund of VAT at:

- Premier Tax Free - <http://www.premiertaxfree.com>
- Portugal Euro Refund - <http://www.eurorefundgroup.com/portugal/>

Telephone access code: Portugal + 351, Porto 22.

Telecommunications: telephone connections are accessible from public telephone boxes, to be paid with coins or phone card on sale at the Portugal Telecom shops, post offices, stationaries and other locations duly identified. To call abroad from Portugal, dial 00, followed by the country code, city code and number you want.

Essential telephone contacts:

- Emergency: 112
- Tourism Police: +351 222 081 833
- Dr. Francisco Sá Carneiro Airport: +351 229 432 400
- Tourism Office: +351 223 393 472

Opening hours:

- Banks: Monday to Friday - 08h30/15h00
- Street commerce: Monday to Friday - 09:00 or 10:00/19:00. Some shops open on Saturday
- Shopping Centres: Daily - 10:00/24:00

- Pharmacies: Monday to Friday - 09:00/19:00> 09:00/13:00 Saturday. Rotas for 24 hour pharmacy service displayed at all pharmacies.
- Most museums in the city are closed on Monday. If you want to visit a museum on this day, make sure it is open.

Parking: paid parking in the city centre.

Tips: Not included in final price. Tips are optional.

Electricity: 230/400 volt with a frequency of 50 hertz. Electrical outlets in accordance with European standards.

Passports and Visas: Citizens of the European Union, Andorra, Bulgaria, Cyprus, Iceland, Liechtenstein, Norway, Romania and Switzerland need only an identity card to enter Portugal.

For visits of less than 90 days, a passport valid for at least three months after the end of their stay is necessary for visitors from Antigua and Barbuda, Argentina, Australia, Bahamas, Barbados, Bermuda, Bolivia, Brazil, Brunei, Canada, Chile, Costa Rica, Croatia, El Salvador, Guatemala, Honduras, Israel, Japan, Macedonia, Malaysia, Mauritius, Mexico, Monaco, Montenegro, New Zealand, Nicaragua, Panama, Paraguay, Saint Kitts and Nevis, San Marino, Serbia, Seychelles, Singapore, South Korea, United States, Uruguay, Vatican, Venezuela and Special Administrative Regions of the People's Republic of China in Hong Kong and Macao.

Citizens from countries not mentioned above need a visa to enter Portugal, which may be requested at the Portuguese Embassy or Consulate of their country for stays of up to 90 days.

Under the terms of the Convention Implementing the Schengen Agreement, flights between Schengen states are considered to be internal flights and passengers do not need to obtain another visa.

People with physical, auditory and visual disabilities: the resources identified as having facilities or services suitable for people with physical, auditory and visual disabilities are clearly marked in this Tourism Portal. Many public transportation vehicles are now accessible to people with physical disabilities.

Proof of purchase: every time you make a purchase of a product or service you should ask for proof of purchase (invoice/receipt).

Complaints Book: all suppliers and service providers are required to hold a Complaints Book and make it available to users when requested. When the complaints book is not immediately made available to the user, he may require the presence of police authority to solve this difficulty.

The claim is made by filling in the complaint (Complaints Book), in which the client describes clearly and completely the facts that motivate it and indicates elements relating to his identification.

After filling in the complaint, the supplier of the goods / services provider is required to submit it to the monitor market authority or regulator in the sector, within five working days and hand the duplicate of the claim to the claimer, keeping the triplicate, which is part of the complaints book and cannot be removed. The user can also send the duplicate of the complaint to the monitor or the relevant market sector regulator, indicated on the sign posted at the establishment.